



**NEW PROFESSIONS
TECHNICAL INSTITUTE**

Policies and Procedures

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that safeguards the privacy of student education records. This law is applicable to all schools that receive funding from an applicable program of the U.S. Department of Education. FERPA grants parents specific rights regarding their children's education records, which transfer to students once they turn 18 or enroll in a post-secondary institution. Students to whom these rights have transferred are known as "eligible students" under FERPA. For more detailed information on FERPA, please visit: <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

In compliance with Public Law 93-380, Section 438 (FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT), and Florida Statute s.229.782, students at New Professions Technical Institute, Inc. have the right to inspect their educational records, correct any inaccuracies, and are protected from the release of information without their written consent.

All student records are available for inspection and review by the student unless the student has waived this right. New Professions Technical Institute, Inc. allows students to either sign a comprehensive release form for records and other information, such as for prospective employers, or sign an individual release form for each specific information request. Information will only be released from the Director's office or a designated representative after the requestor has demonstrated a legitimate need for such information. This policy is communicated through the institute's website and catalog.